



Priory Parkside Colts Football Club FA Medical Emergency Action Plan (MEAP)



Club Name	Priory Parkside Colts FC
Club Address / Home Pitch Location	Priory Park Huntingdon Street St Neots Cambridgeshire
Postcode	PE19 1DY
Purpose	<p>By completing the Medical Emergency Action Plan, our club has demonstrated an effective medical response plan in the event of a player, coach, member of public, match official or spectator being injured or becoming seriously ill whilst on site(s) or hired pitches for the purposes of football activities.</p> <p>The club and representatives have made suitable arrangements and taken all reasonable steps to handle foreseeable medical emergency situations to support as required.</p> <p>All of our Mini Soccer, Youth, Colts teams, Pumas and Wildcats Coaches/Managers are FA Emergency First Aid Trained and on match days there is always a provision of a minimum of 1 trained FA person per team available to support with a serious incident on any given match day.</p>
Club Welfare Officer (CWO)	Gemma Keech – 07778427533
Emergency Equipment Items Location	<p>There is a defibrillator (AED) which is in a cabinet in the pavilion lock up as well as public access AED on side of pavilion building</p> <p>All coaches carry their own First Aid kits on their person – Additional First Aid kit is stored in the pavilion lock up</p> <p>Coaches maintain their own first aid supplies and should regularly inspect and make the club aware of any first aid needs</p>
Access Routes	<p>Car Park – as per plan below</p> <p>For Emergency Ambulance access to pitches – via main gate in Priory Park car park off Huntingdon Road onto Playing Field.</p> <p>All coaches have keys to gate issued.</p>
Other Information	<p>(with A&E Department)</p> <p>Hinchingbrooke Hospital – 9.4 miles distance Telephone 01480 416416 Parkway Hinchingbrooke Rd, Huntingdon, PE29 6NTH</p> <p>Nearest Walk in Centre St Neots Health Centre 24 Moore's Walk, Saint Neots PE19 1AG</p>

In the event of medical emergency either injury / ill health incident before / during or after football activity, follow this procedure:-

Procedure

1.0 Grab and go – grab the first aid kit / water / sponge and get on/around the pitch

2.0 Slow down as you approach the casualty (do not trip/slip and land on them)

3.0 Follow your First Aid Training:

- Conduct Primary Survey (**DR ABCDE** – Danger, Response, Airway, Breathing & Circulation, Dysfunction & Everything Else)

4.0 If it starts going wrong, call for help, ask others to help manage the scene

Emergency Telephone Numbers: **999** or **112**. The operator will triage the call and decide appropriate action from there.

What Three Words – App – for locating our pitches / AED

- 1) **Priory Park Pitch** – views.painting.series
- 2) **Defibrillator (AED) Location – Side of Pavilion building**

If the Emergency operator decides to send out an ambulance to the pitch:-

Send someone out to the road to direct the ambulance through to the pitches and open the gate. Always send someone else to get key to open gate to Main Field. Ensure there are no obstructions in front of gate.

All coaches issued with Key for emergency access gate onto the field

In the event that the ambulance wants access to the playing surface, then when entering the ground the ambulance is to continue up to playing field gate where there is a “Strictly No Parking” area to allow access to pitches

Check the ground conditions, especially in winter, so the ambulance can get safely off the pitches

5.0 **Incident Reporting.** After dealing with the casualty, once the situation is under control, make an entry/record of the incident in your notes about the incident.

(Tip: Use your note or voice-recorder on your mobile phone to note the facts straight after the game/injury so you can recall them later)

6.0 **Follow up actions.** Re-stock first aid kit as necessary and seek support if required for any traumatic injuries dealt with

Club / Government COVID guidelines must be followed where applicable

In the event of Minor Injury / illness before, during or after football activity, follow this procedure:-

Procedure

After the game if you gave any first aid for any minor injuries that occurred, follow this procedure:-

- 1.0 Check the player is still feeling OK once play has finished
- 2.0 Inform the parents verbally. Let them know what happened and what treatment you gave (if any). If you forget during the session, follow up with a text message after the activity
- 2.0 **Incident Reporting.** Make an entry/record of the incident in your notes
(Tip: Use your note or voice-recorder on your mobile phone to note the facts straight after the game/injury so you can recall them later)
- 3.0 **Follow up actions.** Re-stock your first aid kit as necessary or report first aid stock shortages to club at earliest opportunity.
- 4.0 Report any welfare or safety concerns to CWO.

Club / Government COVID guidelines must be followed where applicable

